

## Genesee Fire Protection District

### Board of Directors' Meeting

#### Minutes of January 17, 2018

**Board Members Attending:** Alan Avery, Scott Mefford, Chuck Iobe

**Board Members Remotely:** Chris Jacobsen

**Board Members Excused:** Beth Moran

**Call to Order:** 18:12 by President Alan Avery

**Minutes of Prior Meeting:** Minutes of the December 2017 meeting were approved.

#### **Public Comment & Announcements:**

No public was in attendance, but recruits Warner and Meany were in attendance.

#### **Financial Reports:**

- Review of December Financials: Christina Shea presented the monthly financial report. The Board unanimously approved a motion to accept the financials as presented.
- A Summary discussion of final 2017 amended budget and 2018 budget followed.

#### **Reports of Chiefs, Officers, & Committees:**

- **Deputy Chief Gregg Sheehan** reported on year-to-date calls. The Deputy Chief also reported we have improved response time in 2017 over that of 2016, and that in 2017 we saw nearly 20 more hours of training per firefighter than in the prior year. He reported that we have a number of firefighters retiring this year, but with the new recruit class we should see a net gain of one active firefighter on the department. This will bring the number of active firefighters to 32.
- **Event Coordinator Mark Villa** gave a rousing endorsement of the annual member Appreciation Party which will be held at Mt Vernon Country Club on 1/20/2018. The format will be the same as that of 2017. He also reported that the annual Open House will be on 9/15/2018.
- **Apparatus Coordinator Joe Auster** reported he was working on some minor bugs in the new engine but it was in service and running well.
- **Training Chief Ryan Babcock** reported he is initiating an engineer's class and that the recruit academy is currently working on their Hazmat Ops certifications. Ryan also reported he is working on getting the remainder of the engineers certified on Engine 931. Finally, as the wildland season will start shortly, he is working on establishing a wildland response team within the department and has our SURF agreements in place for recovering costs for our equipment when used on out of District fires with reimbursable benefits.
- **Recruitment director Josh Boyles** reported he is beginning to recruit for 2018. There will be ongoing "Coffee and Bagels" sessions as these seem productive. In addition, he will develop a "No Commitment" night to introduce people to the department.

- **Chief Puffett** reported on JMARS. The transition on January 1 was carried out without difficulties. In April the call center will be transferred to the new Admin Building at Jeffco.

**Old Business:**

- Collins, Cockrel, Cole (CCC) has been officially engaged as the District and Department's legal counsel.

**New Business:**

- Pursuant to the discussions in December, the Department will seek a mill levy increase in 2018. Discussion followed regarding the timing of the election, and whether it should be undertaken in May or November. The decision followed to undertake the election in May, in conjunction with the Board of Directors Election (should such be needed).
- Following the decision, a Resolution was passed calling for the 2018 Regular District Election, and appointing Matthew Solano as the designated election official. Another resolution was passed to designate the location to post notice.
- Chief Puffett will work with CCC on the ballot language.
- There will be three (3) GFPD Board positions open for election in May. If more than 3 parties seek the vacancies on the Board, this election will be completed in conjunction with the Mill Levy election in May.

**Adjourned:** 19:35 hrs.