

## GENESEE FIRE PROTECTION DISTRICT

Board of Directors' Meeting  
Minutes of November 20, 2019

- **Board Members in Attendance:** Nancy Balter, Susan Eagle, Patti Harris, Scott Mefford, Beth Moran
- **Board Members Excused:** none
- **Call to Order:** 18:02 by Scott Mefford
- **Minutes of Prior Meetings:**
  - A motion was made, seconded, and approved unanimously, to accept the minutes of the October, 2019 Board meeting.
- **Public Comment and Announcements**
  - None
- **Financial Reports**
  - **Review of October Financials**
    - The October 2019 financial report was accepted as stated.
  - **2020 Budget**
    - The public budget hearing was convened at 18:10; no public comment; hearing adjourned at 18:15.
    - Discussion of the proposed 2020 budget included the possible addition of funds to upgrade the current website to allow for more public engagement.
    - Resolution to adopt the 2020 Budget will be presented at the December meeting.
- **Reports of Officers, Committees, Professional Consultants**
  - **Deputy Chief's Report**
    - Deputy Chief Frame reported the following:
      - Year-to-Date call volume 163. The 5-year average is 202 calls.
      - The quarterly membership was well attended, with 22 members present. The annual holiday celebration will be held at Christie's in the Genesee Town Center on 1/25/20.
      - Recruiting coordinator Barenburg has stepped down.
      - Engine 954 is currently out of service, with some minor mechanical issues that are being corrected.
    - Deputy Chief Frame introduced the new Team Success Program. Implementation of this "reward" program is intended to keep volunteers engaged and rewarded for their participation in department activities.
  - **Training Chief's Report**
    - attached to agenda
- **Old Business**
  - **Community Wildfire Protection Plan Update**
    - Nancy Balter and Scott Mefford reported that the scoping committee met with Forest Stewards Guild
- **New Business**
  - **Oath of Office**
    - The Oath of Office was taken by Board member Nancy Balter.
  - **A motion was made, seconded, and approved unanimously to enter Executive Session to discuss personnel issues, specifically the review process and compensation.** As this executive session involves a personnel matter, the employee involved has been given an opportunity to require that this discussion be conducted in public, and the employee has indicated that he/she wishes for this discussion to occur in private.

- **The Board meeting was suspended at 19:49 hours**
- **Executive Session**
  - **Session was called to order at 19:47 hours.**
  - **Session was adjourned at 20:30 hours.**
- **The Board meeting was reconvened at 20:31 and unanimously adjourned at 20:32.**