

GENESEE FIRE PROTECTION DISTRICT

Board of Directors' Meeting

Minutes for July 18, 2018

- ❖ **Board Members in Attendance:** Maia Babbs, Susan Eagle, Patti Harris (via telephone), Scott Mefford, Beth Moran
- ❖ **Board Members Excused:** none
- ❖ **Call to Order:** 18:05 by Scott Mefford
- ❖ **Minutes of Prior Meetings:**
 - A motion was made, seconded, and approved unanimously, to accept the minutes of the June, 2018 Board meeting.
- ❖ **Public Comment and Announcements**
 - None
- ❖ **Financial Reports**
 - Christina Shea presented the June, 2018 financial report. After a discussion of notable budget variances, a motion was made, seconded and approved unanimously to accept the financials as presented.
 - Christina reported that there were no changes to the draft Audit. A motion was made, seconded and approved unanimously to approve the Audited Financial Report as presented in June.
- ❖ **Reports of Officers, Committees, Professional Consultants**
 - **Deputy Chief's Report**
 - Joe Auster reported in the Deputy Chief's absence on year to date calls and the mix of medical, fire, etc., as well as the average number of responders per call (7.5).
 - Reporting for M. Villa, Joe presented summary information on participation in the Genesee Foundation July 4th parade; the quarterly membership meeting; Da Cup; the upcoming Big Chili in Evergreen; and the annual GFR Open House in Sept.
 - Reporting for J. Boyles on recruiting efforts there are currently 5 recruits for the upcoming Fire Academy, which meets the goal.
 - N Frame reported that his committee is working on cleaning up the outside of the station and determining what items inside the station need to be purged.
 - **Training Chief's Report**
 - R Babcock's report included information re the wildland deployment of four members to the Lake Christine Fire for structure protection.
 - R Babcock requested and received approval for the purchase of a door prop for training purposes. The funds (\$7375) will be reallocated from unused budget items.
- ❖ **Old Business**
 - **Facility**
 - Parking lot repairs have been made and striping completed.
 - RFP's have been sent and bids are due on 7/27 for repairs to the west entrance re flooding.
 - **SDA Topics**
 - Chief Puffett gave an overview of current Intergovernmental Agreements and their impact on operations.
 - Susan Eagle and Chief Puffett will meet with the insurance agent on 8/07.
 - Bylaws changes, if necessary, will be reviewed in September.

❖ **New Business**

- **Jeffco Fleet Fueling Agreement was signed as presented.**
- **Colorado Classic Bike Race: GFR will support with FFR and HRT on 8/18**
- **Apparatus Committee Presentation**
 - C. Babbs reported on his committee's recommendation for the purchase of a new type 3 Engine to replace 932. After reviewing the bids, and reporting on their due diligence in visiting multiple fire districts for inspections of similar engines, the committee believes the engine proposed by Boise Mobile Equipment will best suit our needs.
 - A motion was made authorizing Chief Puffett to sign the contract with Boise Mobile Equipment, previously reviewed and approved by legal counsel, for purchase of a Type 3 fire apparatus built on a Freightliner chassis; additionally authorizing Chief Puffett to approve change orders of up to 5% of the contract. The motion was unanimously approved.
- **Red Zone Study**
 - After lengthy discussion, it was agreed that the Board would pursue updating the Red Zone Study done in 2009. B Moran agreed to work with the Genesee Fire & Safety Cmte in this effort.
- **Personnel**
 - P Harris and S Mefford will update the Chief Job Description and performance review recommendations and report to the Board in September.

❖ **Adjournment**

- The meeting was adjourned at 20:20 hours.