

GENESEE FIRE PROTECTION DISTRICT

Minutes of July 15, 2020
Board of Directors' Meeting
via Zoom conference

Board Members in Attendance: Nancy Balter, Susan Eagle, Patti Harris, Scott Mefford, JP Brewer

Board Members Excused: none

Also Attending: Jason Puffett, Christina Shea, Neil Frame, Joe Auster, Bob Dalton, Dorie Dalton

Call to Order: 18:02 by Scott Mefford

Minutes of Prior Meetings:

- A motion was made, seconded, and approved unanimously, to accept the minutes of the June 17, 2020 Board meeting.

Public Comment and Announcements: Presentation was provided by Kevin Collier from Fire Due

Financial Reports

- **Review of May Financials**
 - The June 2020 financial report, presented by Christina Shea, was accepted as stated.
- **Review of Notable Payables**

Reports of Officers, Committees, Professional Consultants

- **Deputy Chief Neil Frame's Report**
 - Events: A decision to cancel the open house was made. In addition, the 2019/20 academy class graduation will be postponed until further.
 - Apparatus: No major issues. Electrical relay failed on 931 and was out of service for three days while waiting for parts.
 - Recruiting: There are 6 definite and 3 possible recruits. Decision to stop recruiting at 10 people is being discussed.
 - Facilities: Maintenance of yard is ongoing. No major issues.
 - Medical: Online training has been occurring through St. Anthony's.
- **Training Chief's Report**
 - The training chief's report is attached.

Old Business

- **Community Wildfire Protection Plan Update**
 - Questionnaire for leadership was distributed and has now closed. Results expected by July 24th.
 - Website has been updated with new CWPP information and video
 - District mailer is complete and will be sent to printer the week of 7/20
 - GIS layers are currently being built.
 - The project is on schedule for completion by December.
- **Website Update**
 - SIPA approved a priority request to begin development of the new website. GFR website team consisting of Meneses, Balter, Ruby, and B. Dalton will kick off project on 7/20.
- **COVID-19 Update**
 - No change to COVID protocol. Maintaining phase 2.
 - District adhering to local and state requirements.

New Business

- **Rotary Wildfire Ready (RWR)**
 - N. Balter led the discussion about the group, RWR, by explaining what this group does for other agencies and communities and how they may be a benefit to our fire district in terms of website content as well as developing and maintaining a consistent WUI related message for community members throughout the region.
 - In addition, an opportunity for GFR to be represented on one or both of the RWR working groups was discussed at length. The Board of Directors decided to have both Balter, as Board Director, and Beth Moran, as Auxiliary, to sit on each of the committees
 - Balter and Moran will report back to both Chief Puffett and the Board of Directors.
- **Wildland Specialist**
 - Chief Puffett presented the idea of hiring a contract employee to manage public education, fuels mitigation, and the development of a home assessment program all related to wildland fire prevention and mitigation.
 - The idea was discussed at length and the board requested a draft job description and financial forecasts prior to August board meeting.
- **First Due**
 - The board discussed the presentation by First Due and the idea of allocating funds to support a 3-year contract.
 - Final agreement is expected before August board meeting and a decision will be made whether to sign or not at that time.
- **Disaster Declaration**
 - A motion was made, seconded, and approved unanimously, to approve the continuation of the disaster resolution, RESOLUTION NO. 2020-0324-01, for one month.

There was no need for an Executive Session

There being no further business, the Board meeting was adjourned at 20:08 hours.