

GENESEE FIRE PROTECTION DISTRICT  
Board of Directors' Meeting  
Minutes of May 15, 2019

**Board Members in Attendance:** Susan Eagle, Patti Harris (by phone), Scott Mefford, Beth Moran

**Board Members Excused:** Maia Babbs

**Also Attending:** Chief Puffett, Cpt Frame, Cpt Auster, Christina Shea, Ty Holman, Nancy Balter

**Call to Order:** 18:00 by Scott Mefford

**Minutes of Prior Meetings:** A motion was made, seconded and approved unanimously to accept the minutes of the April 17, 2019 Board meeting.

**Public Comment and Announcements:** None

**Financial Reports:**

- Christina Shea presented the financials to date
- The April, 2019 financial report was accepted as stated
- Ty Holman of Haynie & Co presented the final draft of the 2018 financial audit. No significant issues were noted. The Board will wait to approve the audit when they receive the final letter.

**Reports of Officers, Committees, Professional Consultants**

**Deputy Chief's Report:**

- Cpt Frame reported in Deputy Chief Sheehan's absence:
  - Upcoming events: Memorial Day event at the Genesee Village pool, 4<sup>th</sup> of July parade, Open House 9/14
  - Recruiting: 3 applications received, active recruiting continues
  - Facilities: repairs and updates in the bay have been completed
  - Medical: nothing new
  - Cpt Frame has been elected deputy chief as of 7/1/19. He will complete his EMR/EMT certification by the end of the year.
- Cpt Auster reported on equipment status. Repairs on Engine 971, including on the brakes and replacement of the computer, have been completed. The UL inspection found two issues that were not significant. The new type 3 engine should arrive in July. Cpt Frame is handling the sale of the current Type 3 engine.

**Training Chief's Report:** submitted

**Old Business**

- **Cyber Security Discussion:** Chief Puffett reported on costs for various levels of coverage. After Board input concerning the risks and levels of coverage, Chief Puffett will finalize a contract that provides \$250,000 of coverage for cyber security.
- **Recording Secretary:** Nancy Balter has accepted this position.
- **Wildfire Prevention Plan Update:** Chief Puffett reported that Dave Lasky representing the Forest Guild will present to the Board at the June meeting about their proposal to update the CWPP.

**New Business**

- Chief Puffett reported:

- the Mountain chiefs will be making a presentation to the County Commissioners and Sheriff Shrader later this month about the risk of a catastrophic wildfire in the mountain area with the goal of encouraging more proactive measures and increased funding on the County level.
- updates to the training room will be delayed until the 3<sup>rd</sup> week in June.
- there was a significant event involving a gas explosion and fire in a garage. GFR was providing mutual-aid to Foothills Fire and 2 GFR firefighters were in the garage. One GFR firefighter was transported to the hospital. After being checked out, he was released. There was an AAR and Fairmount Fire is also performing an independent evaluation. Department SOPs are being reevaluated in light of this incident.
- Motorola radio replacement. Chief Puffett reported on the need to address this issue since the current radios are close to a time when they will no longer be supported because replacement parts from old radios will no longer be available. After review, Chief Puffett recommended replacing the radios with a mid-level Motorola radio. He presented various methods of paying for the new radios. The Board authorized Chief Puffett to negotiate a deal for lease/purchase of the radios and bring it to the Board at the June meeting. Director Eagle encouraged the addition of insurance coverage for loss/damage and will advise if there are other coverages that would be appropriate.

**Executive Session:** there was no executive session.

**There being no further business the Board meeting was adjourned at 19:15 hours.**

Respectfully submitted,

Nancy Balter  
Recording Secretary