

## GENESEE FIRE PROTECTION DISTRICT

Board of Directors' Meeting

Minutes for March 21, 2018

**Board Members in Attendance:** Chuck Iobe, Chris Jacobsen, Scott Mefford, Beth Moran

**Board Members Excused:** Al Avery

**Call to Order:** 18:05 by Scott Mefford

### **Minutes of Prior Meetings:**

A motion was made, seconded, and approved unanimously, to accept the minutes of the February 21, 2018, Board meeting.

### **Public Comment and Announcements**

None

### **Financial Reports**

C Shea presented the February, 2018, financial report. After a brief discussion, a motion was made, seconded and approved unanimously to accept the financials as presented.

### **Reports of Officers, Chiefs, & Committees**

M Villa reported on the following for Deputy Chief Sheehan:

Call volume year-to-date is 48, compared to 39 from that of the same period 2017. The majority of the calls continue to be medical.

Apparatus Coordinator J. Auster reported that nearly all warranty problems with 931 have been corrected by Pierce. The committee evaluating replacement of 932 expects to send RFP's to 6 manufacturers by the end of March.

Training Chief R. Babcock's report is attached to the agenda. There was no discussion.

Recruiting Coordinator J. Boyles' report is attached to the agenda. There was no discussion.

Facilities Coordinator N Frame submitted a report stating that three teams have formed to ensure that interior and exterior facilities, as well as the tool room, will represent the department well. The first meeting will be before the end of the month.

Medical Coordinator M Pantaleo reported on medical trainings to date. It is his goal to ensure that all fire fighters are trained to the same standard of care as relates to medical emergencies. There was a brief discussion of current EMT trainings and associated costs.

### **Old Business**

Board of Directors election:

M Solano, the Designated Election Official, reported that there are three applicants for the three open Board positions. Because the Tabor issue, re the mill levy, is being presented in May rather than in Nov, he is moving forward with the May election. Of note, the costs for this election will be borne by the department since it is not in November. He is currently working on pro/con statements to be submitted to our attorney by 3/23/18. The election is compliant with all legal requirements. M Solano will be selecting four (4) election judges, at the attorney's suggestion. He suggests that the department pay these judges at a rate of \$10.20 per hour.

#### Communications Update:

JEFFCOM is on track to transition the first week in April, 2018.

All pagers are working with the new dispatch center.

A consultant was paid to update programming on all radios.

#### Facilities:

##### Fitness Room:

The remodel of the fitness room in the station is complete. With the exception of the painting and the flooring, the funds and labor were supplied by the volunteers and their funds.

##### South parking lot concrete/drain repair:

Several bids were solicited for this repair. A motion was made and approved to accept the recommended vendor, Rose, at an approximate cost of \$4500 to perform the required work.

#### **New Business**

##### District Audit:

C Shea reported that the audit firm has begun this process and will deliver the final audit at the June Board meeting. The addition of one new apparatus and the sale of two have led to a longer than normal process.

##### Mountain Agency Wildfire Response Protocol

The Chief is working with 5 other mountain fire agencies to develop a response and deployment plan for initial attack in the case of a wildfire.

Chief Puffett reported that, in line with the budget, he will begin replacing the PPE helmets at a rate of 5 per year.

Chief Puffett requested and received approval to upgrade the current computer network. The expense of \$3900 was already approved in the 2018 budget. One of the volunteer fire fighters will perform the work at no cost.

Director lobe discussed the need for adequate training and orientation of incoming Board members. Chief Puffett is in the process of setting up such a program.

#### **Adjournment**

The meeting was adjourned at 19:55 hours.