

## GENESEE FIRE PROTECTION DISTRICT

Board of Directors' Meeting  
Minutes for November 15, 2017

**Board Members in Attendance:** Alan Avery (via GoToMeeting), Chris Jacobsen, Scott Mefford, Beth Moran

**Board Members Excused:** Chuck Iobe

**Others in Attendance:** Chief Jason Puffett, Deputy Chief Gregg Sheehan, Captain Mark Villa, Fire Fighter Jason Giles, Fire Fighter John Jackson, Fire Fighter Jim Olson

**Call to Order:** 18:04 by Scott Mefford

**Minutes of Prior Meetings:** Motion was made, seconded and approved unanimously to accept the minutes of the Sept 20 Board meeting, and of the Sept 26 Board workshop, as presented.

### Public Comment and Announcements

#### Financial Reports

Christina Shea presented the October, 2017 financial report. After a discussion of the YTD revenue increase (due to roof repairs), a motion was made, seconded and approved unanimously to accept the financials as presented.

#### Budget Hearing

Hearing on the 2017 Amended Budget was opened to the public at 18:21. There being no public comment, the hearing was closed at 18:22.

Hearing on the proposed 2018 Budget was opened to the public at 18:23. There being no public comment, the hearing was closed at 18:24. Board discussion followed with line item explanations. The pension contribution will be decided at the November Pension Board meeting. Approval of the 2018 budget was tabled to the December meeting, at which time Chief Puffett will have made corrections and updates to revenue and certain expenses discussed.

#### Reports of Chiefs, Officers, & Committees

Captain Villa reported on the success of the annual Open House, in spite of the weather.

Deputy Chief Sheehan reported on the following:

Call volume year-to-date is 155, about the same as that of the same period 2016 (160). The majority of the calls continue to be medical.

The department organizational chart is being updated and finalized.

Training report attached to agenda.

One recruit has dropped out of the Academy, bringing total to five.

Medical coordinator is working on 2018 training dates, especially for the new I-gel equipment.

Board member Mefford asked about increasing community training to include bleeding control, in light of recent shootings. Interest will be evaluated in cooperation with Genesee Fire and Safety Committee.

#### Old Business: Chief Puffett

Apparatus Update: All apparatus are in service.

Communications Update:

JCMARS met on 11/20 to finalize IGA, which should be available 1/2018. The Lookout Mtn Tower will be in service March-April 2018.

JEFFCOM service agreements have been sent to the attorney for review and will be finalized for signature at the Dec. meeting.

Facilities Update:

Roof repairs are nearly completed. Expected final cost \$138K, with no out of pocket expenses. Parking lot repairs will be postponed until 2018, as discussed in the budget hearing.

**New Business:**

The Chief reported that the energy audit did not have much substance and he will pursue solar opportunities in 2018.

**Adjourned**

The Board meeting was adjourned at 19:40 hours.