

**Genesee Fire Protection District**  
**Board of Directors Meeting**  
**Minutes of January 18, 2017**

**Board Members Attending:** Beth Moran, Scott Mefford, Chris Jacobsen and Alan Avery. Chuck Iobe - excused absence.

**Others Attending:** Bill Easterling, Christina Shea, Jason Puffett, Kara Cooper and David Moser.

**Call to Order:** 18:03 by President Alan Avery.

**Minutes of Prior Meeting:** Minutes of the December 2016 meeting were approved with changes.

**Public Comment & Announcements:**

- None

**Financial Reports:** Christina Shea presented the monthly financial report. The Board unanimously approved a motion to accept the financials as presented. Mrs. Shea also reported that the audit field work would begin in February.

**Reports of Chiefs, Officers, & Committees:**

- Fire Chief Puffett reported on the following:
  - Call volume for 2016 totaled 182 versus 217 for 2015. Average responders per call is at 6.8;
  - Haz-Mat Ops class is underway;
  - Progress on delivery for new 921;
  - Current status of dispatch; high-band paging will be delayed until October 2017.
  - Some interest has been received regarding the sale of 931.

**Old Business:**

- Chief Puffett reported that, due to the recent organizational changes, the update to the Personnel Handbook would be completed this fall.
- Chief Puffett reported that the fire alarm system for the station is installed and operating as of the end of December.

**New Business:**

- David Moser reported on progress by the committee formed to outline the Volunteer Deputy Chief position. The eleven-committee members have begun to research other area departments as to their selection process and the job duties assigned. The committee expects to have a draft of the position by the February Board meeting with the goal being to have the position filled and in place by July 1, 2017.

**Adjourned:** 18:45 hrs.

**Respectfully Submitted by Fire Marshal Bill Easterling**